

**NOMINATION FORM – PEER RECOGNITION AWARD**

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| **Peer Recognition Award** |  **Revised: October 9, 2023** |

1. **Award category: Peer Recognition Award**

# Nominee name & title:

1. **Administrative unit:**
2. Along with this form, submit the following:
	1. **Description.** Describe the activity and local unit/team impact that merits timely consideration for this award. See [Peer Recognition Award](http://tfsfinance.tamu.edu/modules/finance/admin/guidelines/Peer%20Recognition%20Award%20Guidelines.docx) guidelines.
	2. **Special requests.** Describe any special requests for senior leadership to attend the presentation event.

Submitting this recommendation by any manner to the Employee Development Department Head implies that the sponsor provided information accurate to the best of their knowledge.

#  Nominated (sponsored) by:

 **Nominee’s supervisor:**

Submit nominations to: Employee Development Department Head

 Email: Employee Development Department Head

1. Review/Approval

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| **Reviewed for Compliance and Verified Support of Nominee’s Supervisor** | **Approval** |
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| Employee Development Department Head Date  | Director Date |