



## NOMINATION FORM

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**Director's Award****Revised: August 13, 2025**

1. **Award category:** (Click arrow to get drop down box)
2. **Nominee name & title:**
3. **Administrative unit:**
4. Along with this form, submit the following:
  - a. **One-page Statement.** State the eligibility of the individual and describe the activities and organizational and public impact that merit consideration for this award. Consider recent contributions and impact, preferable within the last two years. This is not a service award encompassing an employee's career achievements. See [Director's Awards](#) guideline.
  - b. **Letter of endorsement.** Provide an endorsement by the nominee's Associate Director.

Submitting this recommendation by any manner to the Chair of the Awards Committee implies that the person nominating and the supervisor both provided information accurate to the best of their knowledge. The Chair may contact either for clarifying/verifying information provided.

**Nominated by:**

**Nominee's supervisor:**

Submit nominations confidentially to: Chair, Director's Awards Committee

Email: [Director's Awards Committee](#)

***Deadline for nominations: September 15<sup>th</sup> each year!***