



## Institutional Membership Authorization

**Instructions:** Fill out Sections 1 and 2 when appropriated funds are used for membership fees. When non-appropriated funds are used, fill out Section 2 only.

### Section 1

**Organization Name:**

**Address:**

**Non-Lobbying Certification:** *[Must be completed by organization if membership to be paid with appropriated funds. A separately provided statement from the organization will also suffice.]*

*"To the best of my knowledge, this organization does not employ anyone who is required to register as a lobbyist in accordance with Texas Government Code, Chapter 305."*

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

### Section 2

**Department:**

**Membership Dues Amount:**

**Benefits to be Derived from Membership:**

\_\_\_\_\_  
**Requester**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Approval**

\_\_\_\_\_  
**Date**

**Texas Ethics Commission Lobby List Checked**

\_\_\_\_\_  
**Accounts Payable**

\_\_\_\_\_  
**Date**