

PURCHASE ORDER

RECEIVING

**TEXAS A&M FOREST SERVICE
PURCHASING DEPARTMENT**

Order Date
05/18/2026

Page 01

200 Technology Way, Suite 1120, College Station, TX 77845-3424; Phone 979-458-7380, FAX 979-458-7386

Purchase Order No.	(Include this number on all correspondence and packages)
P600320	

VENDOR GUARANTEES
MERCHANDISE DELIVERED ON THIS ORDER WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

INVOICE TO:
TEXAS A&M FOREST SERVICE FRP--PLANNING & PREPAREDNESS 200 TECHNOLOGY WAY, SUITE 1243 COLLEGE STATION TX 77845-3424
SHIP TO:
TEXAS A&M FOREST SERVICE FRP--PLANNING & PREPAREDNESS 200 TECHNOLOGY WAY, SUITE 1243 COLLEGE STATION TX 77845-3424

VENDOR
35755755751 TEXAS DIVISION OF EMERGENCY MANAGEMENT PO BOX 285 DEL VALLE, TX 78617-0285

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER.

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M FOREST SERVICE PURCHASING DEPARTMENT **PRIOR** TO SHIPPING.

PLEASE NOTE: IF YOUR INVOICE IS NOT ADDRESSED AS INSTRUCTED PAYMENT WILL BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Ext Price								
1	USER REF: 000000-BJT FY26 Medical Director Services ***** NET 30 ***** NOTE TO VENDOR: "SHIP TO" AND "INVOICE TO" ADDRESSES MAY DIFFER. FAILURE TO SUBMIT INVOICE TO PROPER ADDRESS MAY RESULT IN DELAYED PAYMENT. BY ACCEPTANCE OF THIS PURCHASE ORDER VENDOR AGREES TO ALL TERMS AND CONDITIONS (AS APPLICABLE) LISTED ON ATTACHED "TEXAS A&M FOREST SERVICE PURCHASE ORDER--ATTACHMENT A". FY26 TDEM MEDICAL DIRECTOR SERVICES. INVOICE #A003568 IS ATTACHED. TFS-TDEM INTRASYSTEM COOPERATION CONTRACT #CO-26-039 IS ATTACHED. VENDOR QUOTE: A003568 VENDOR REF: PAYMENTS@TDEM.TEXAS.GOV Purchase made by an Institution of Higher Education, Section 51.9335 Education Code. <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">CC</td> <td style="width: 10%;">FY</td> <td style="width: 30%;">ACCOUNT NO.</td> <td style="width: 10%;">DEPT.</td> </tr> <tr> <td style="text-align: center;">11</td> <td style="text-align: center;">2026</td> <td style="text-align: center;">124047-00000-5425</td> <td style="text-align: center;">PLAN</td> </tr> </table>	CC	FY	ACCOUNT NO.	DEPT.	11	2026	124047-00000-5425	PLAN	1	EA	10,000.000	10,000.00
CC	FY	ACCOUNT NO.	DEPT.										
11	2026	124047-00000-5425	PLAN										
	TOTAL				10,000.00								

CEC

Texas A&M Forest Service cannot accept collect freight shipments.

FOB: DESTINATION FRT INCLUDED

Terms:

FAILURE TO DELIVER - If the vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies elsewhere, and charge the increase in price and cost of handling, if any, to the vendor. No substitutions nor cancellations permitted without prior approval of Purchasing Department.

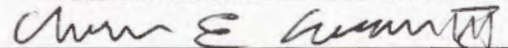
IN ACCORDANCE WITH YOUR BID, SUPPLIES/EQUIPMENT MUST BE PLACED IN THE DEPARTMENT RECEIVING ROOM BY

The State of Texas is exempt from all Federal Excise Taxes.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309 (4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

The Terms and Conditions of the State of Texas shall prevail.

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE PURCHASING AGENT



PURCHASING AGENT FOR

TEXAS A&M FOREST SERVICE

PURCHASE ORDER
TEXAS A&M FOREST SERVICE
PURCHASING DEPARTMENT

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35755755751 TEXAS DIVISION OF EMERGENCY MANAGEMENT PO BOX 285 DEL VALLE, TX 78617-0285

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PLEASE NOTE: IF YOUR INVOICE IS NOT ADDRESSED AS INSTRUCTED PAYMENT WILL BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Ext Price
	DOCUMENT DATE: 05/18/2026 DEPT.CONTACT: JOSHUA BLUFORD PHONE NO.: 832-870-9208 PCC CD: 9 TYPE FUND: TYPE ORDER:				

CEC

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FOB: DESTINATION FRT INCLUDED

Terms:

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Chow E. Williams

PURCHASING AGENT FOR

TEXAS A&M FOREST SERVICE



TDEM

THE TEXAS A&M UNIVERSITY SYSTEM

Billing Department
30 Finance
Austin, Texas 78752
Email: payments@tdem.texas.gov

Date	Invoice
04/20/2026 10:20 AM	A003568

Bill To
Customer 1112404700000 11 TFS PLANNING AND PREPAREDNESS DEPARTMENT 2136 TAMU COLLEGE STATION, TX 77843

Total Amount Due
\$10000.00

Description of Goods/Services	Price	Quantity	Total
Fiscal Year 2026 Medical Director Services	\$10000.00	1.00	\$10000.00

Sales Tax: \$0.00
Total Due: \$10000.00

Comments

Additional Comments

Please make checks payable to **Texas Division of Emergency Management** and reference the invoice number on the check.

REMIT CHECK PAYMENTS TO: FEIN: 84-1876045 State Agency: 35755755754
Texas Division of Emergency Management - TDEM
313 E Anderson Lane Suite 100
Austin, TX 78752

To pay by ACH or credit card, please visit the below link: <https://fmo.tamu.edu/invoice-payment-30> Company Code is 30. A 2.75% non-refundable fee is charged to all credit card payments.



TFS Contract Number: CO-26-039

INTRASYSTEM COOPERATION CONTRACT

THIS INTERAGENCY COOPERATION CONTRACT is entered into between the **TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM)**, and the **TEXAS A&M FOREST SERVICE (TFS)**, both members of the Texas A&M University System and agencies of the State of Texas, each individually a "Party" and together the "Parties" hereto.

WHEREAS, TFS has identified a need to develop and implement an EMT Program (Program) that will provide fire line medics for response to emergency situations occurring during firefighting responses; and

WHEREAS, TDEM has agreed to provide the services of Dr. Richard Bradley to TFS as Medical Director, overseeing the Program; and

WHEREAS TDEM and TFS have the authority to enter into this Contract pursuant to The Interagency Cooperation Act, *Texas Government Code*, Ch. 771.

NOW THEREFORE, in consideration of the terms and conditions contained herein, TDEM and TFS agree as follows:

I. TERM OF CONTRACT

This Contract is to begin on September 1, 2025, and shall terminate on August 31, 2026.

II. STATEMENT OF SERVICES TO BE PERFORMED

TDEM will provide the following services by Dr. Richard Bradley:

- Develop and update Standing Delegated Orders on an ongoing basis.
- Review patient encounter documents
- Participate in Quarterly meetings with the TFS Line Medic Committee
- Communicate with the TFS Line Medic Coordinator as needed.
- Provide authorization level of TFS Line Medics based on training and licensure.
- Provide administrative input as requested.
- Have final authority on all clinical and patient care issues.

III. BASES FOR PAYMENT OF SERVICES:

TFS will pay TDEM an annual amount of \$10,000.00. Payments should be sent to:

**TEXAS DIVISION OF EMERGENCY MANAGEMENT
(TDEM)**

Attn: Kim Densmore
Title: Section Chief, Finance
Address: 313 E. Anderson Lane, Suite 100
Austin, Tx 78752
Email: Kimberly.densmore@tdem.texas.gov

IV. CONTRACT AMOUNT

The total amount of this agreement over the full term shall not exceed Ten Thousand Dollars (\$10,000.00).

V. PAYMENT FOR SERVICES

TDEM will invoice TFS for services in September 2025 for lump sum payment. Invoice should be sent to:

Texas A&M Forest Service
ATTN: Emily Wall
200 Technology Way
College Station, TX 77845

VI. WARRANTIES

TFS warrants that (1) it has the authority to contract for the services under authority granted in Chapter 88.001, *Texas Education Code*, and Chapter 771, *Texas Government Code*; and (2) the representative signing this Contract on its behalf is authorized by its governing body to sign this Contract.

TDEM warrants that (1) it has authority to perform the services under authority granted in Section 65.31, *Texas Education Code* and Chapter 771, *Texas Government Code*; and (2) the representative signing this Contract on its behalf is authorized by its governing body to sign this Contract.

VII. TERMINATION

Either party may terminate this Contract without cause upon thirty (30) days advance written notice of termination. Upon cancellation, TDEM shall reimburse TFS a prorated portion of the payment based on the amount of time remaining in the term of the agreement at the time of cancellation.

VIII. MICELLANEOUS PROVISIONS

- A. **Immunity:** Nothing in this Contract shall be construed to affect, alter, or modify the sovereign immunity of either Party under the Texas Civil Practice and Remedies Code §§101.001 *et seq.* It is expressly understood and agreed that in the execution of this Contract, neither TDEM nor TFS waives, nor shall be deemed to waive, any immunity or defense that would otherwise be available to each against claims arising in the exercise of their governmental powers and functions.
- B. **No Waiver:** By entering into this Contract, neither Party waives sovereign immunity defenses or any other limitation of liability. No provision of this Contract is intended to modify or waive any applicable provision of the Tort Claims Act as amended.
- C. **Amendment:** This Contract shall not be amended except by written instrument executed by the Parties.
- D. **Scope of agreement:** This Contract contains the entire understanding between the Parties concerning the subject matter hereof. No prior understandings, whether verbal or written, between the Parties or their agents are enforceable unless included in this Contract.
- E. **Severability:** If any provision of this Contract is found to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect the remaining provisions of this Contract.
- F. **Terms used in Document:** As used in this document, the terms "Intrasystem Cooperation Contract" and "Contract" are synonymous.
- G. **Notices:** Notices sent pursuant to this Contract shall be sent to the following addresses:

**TEXAS DIVISION OF
EMERGENCY MANAGEMENT
(TDEM)**
Carolyn Record
Division Chief, Business Services
Texas Division of Emergency Services
313 E. Anderson Lane, Suite 100
Austin, Tx 78752

**TEXAS A&M FOREST SERVICE
("TFS")**
Charles Cavanaugh
Buyer
200 Technology Way, Suite 1120
College Station, TX 77845
(979) 458-7383

IX. CERTIFICATIONS

THE UNDERSIGNED CONTRACTING PARTIES hereby certify that: (1) the services specified above are necessary and authorized for activities that are properly within the statutory functions and programs of the affected agencies of State Government, and (2) the proposed arrangements serve the interest of efficient and economical administration of the State of Texas, and (3) the services, supplies or materials contracted for are not required by Section 21, Article 16 of the *Texas Constitution* to be supplied under contract given to the lowest responsible bidder.

This Intrasystem Cooperation Contract is effective as of the last date of execution by the Parties hereto.

**TEXAS A&M FOREST SERVICE
(TFS)**

**TEXAS DIVISION OF EMERGENCY
MANAGEMENT (TDEM)**

By: *Travis Zamzow*

DocuSigned by:
By: *Paula Hanson*
09EDA000701D479...

Travis Zamzow

Paula Hanson

Associate Director for Finance
and Administration

Chief Financial Officer

Date: 11/05/2025

Date: 11/16/2025 | 7:13:41 PM CST

Certificate Of Completion

Envelope Id: 97773346-CF29-431D-A650-CD25B7932956

Status: Completed

Subject: Complete with Docusign: TFS-TDEM Line Medic Agreement FY'26 Partially Executed.pdf

Source Envelope:

Document Pages: 4

Signatures: 1

Envelope Originator:

Certificate Pages: 4

Initials: 0

Bradley Jacobs

AutoNav: Enabled

bradley.jacobs@tdem.texas.gov

Envelope Stamping: Enabled

IP Address: 2600:100c:b0aa:

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Record Tracking

Status: Original

Holder: Bradley Jacobs

Location: DocuSign

11/16/2025 1:37:43 PM

bradley.jacobs@tdem.texas.gov

Signer Events

Paula Hanson

paula.hanson@tdem.texas.gov

Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

09EDA03C701D479...

Signature Adoption: Pre-selected Style

Using IP Address:

2600:1700:270:e420:2ce0:e90a:ed0:d9ea

Timestamp

Sent: 11/16/2025 1:40:46 PM

Viewed: 11/16/2025 7:13:13 PM

Signed: 11/16/2025 7:13:41 PM

Electronic Record and Signature Disclosure:

Accepted: 11/16/2025 7:13:13 PM

ID: 2e809512-1991-4ec9-a134-186990efcf97

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Carolyn Record

carolyn.record@tdem.texas.gov

Security Level: Email, Account Authentication (None)

COPIED

Sent: 11/16/2025 1:40:46 PM

Electronic Record and Signature Disclosure:

Accepted: 10/1/2025 10:56:04 AM

ID: abdc4c45-ae26-4c11-a4c7-0f1b3207855e

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

11/16/2025 1:40:46 PM

Certified Delivered

Security Checked

11/16/2025 7:13:13 PM

Signing Complete

Security Checked

11/16/2025 7:13:41 PM

Completed

Security Checked

11/16/2025 7:13:41 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Texas Division of Emergency Management - Business Services (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Texas Division of Emergency Management - Business Services:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bradley.jacobs@tdem.texas.gov

To advise Texas Division of Emergency Management - Business Services of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bradley.jacobs@tdem.texas.gov and in the body of such request you must state: your

previous email address, your new email address. We do not require any other information from you to change your email address

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Texas Division of Emergency Management - Business Services

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bradley.jacobs@tdem.texas.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Texas Division of Emergency Management - Business Services

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bradley.jacobs@tdem.texas.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Texas Division of Emergency Management - Business Services as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Texas Division of Emergency Management - Business Services during the course of your relationship with Texas Division of Emergency Management - Business Services.