

RECEIVING

# PURCHASE ORDER

## TEXAS A&M FOREST SERVICE PURCHASING DEPARTMENT

Order Date  
07/31/2023

Page 01

200 Technology Way, Suite 1120, College Station, TX 77845-3424; Phone 979-458-7380, FAX 979-458-7386

Purchase Order No.	(Include this number on all correspondence and packages)
P300375	

VENDOR GUARANTEES  
MERCHANDISE DELIVERED ON  
THIS ORDER WILL MEET OR  
EXCEED SPECIFICATIONS IN  
THE BID INVITATION.

<b>INVOICE TO:</b>
TEXAS A&M FOREST SERVICE LUFKIN - FRP PO BOX 310 LUFKIN TX 75902
<b>SHIP TO:</b>
TEXAS A&M FOREST SERVICE LUFKIN - FRP PO BOX 310 LUFKIN TX 75902

<b>VENDOR</b>
17417410900 TRAILER WHEEL AND FRAME CO 8222 NORTH FREEWAY HOUSTON, TX 77037

ALL TERMS AND  
CONDITIONS SET  
FORTH IN OUR BID  
INVITATION BECOME  
A PART OF THIS  
ORDER.

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED  
BY THE TEXAS A&M FOREST SERVICE PURCHASING DEPARTMENT **PRIOR** TO SHIPPING.

PLEASE NOTE: IF YOUR INVOICE IS NOT ADDRESSED AS INSTRUCTED  
PAYMENT WILL BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Ext Price
1	USER REF: 000000-KZS  REWIRE TRAILER FOR LARGER GEN-SET, ONAN 8.0 HDKAK-1046 8KW RV GENERATOR, 36 GAL FUEL TANK VERTICAL, BRACKET FOR EXTERNAL FUEL TANK  ***** NET 30 *****  NOTE TO VENDOR: "SHIP TO" AND "INVOICE TO" ADDRESSES MAY DIFFER. FAILURE TO SUBMIT INVOICE TO PROPER ADDRESS MAY RESULT IN DELAYED PAYMENT.  BY ACCEPTANCE OF THIS PURCHASE ORDER VENDOR AGREES TO ALL TERMS AND CONDITIONS (AS APPLICABLE) LISTED ON ATTACHED "TEXAS A&M FOREST SERVICE PURCHASE ORDER--ATTACHMENT A".  EXEMPTION: INDETERMINANT INTERNAL REPAIRS  REPAIR TO TAMFS FFP TRAILER(ASSET 22FP027457) VENDOR QUOTE# 24992 AND FINAL VENDOR INVOICE ATTACHED. AGENCY TERMS AND CONDITIONS APPLY. EXEMPT INTERNAL REPAIRS.  NEW PO# P300375 TO RE-ENCUMBER FUNDS RELEASED WHEN PO# P200498 WAS COMPLETED PREMATURELY DUE TO MISCOMMUNICATION. EMAIL THREAD IS ATTACHED.  VENDOR QUOTE: P200498 VENDOR REF: BILLY WHITWORTH	1	JOB	17,500.000	17,500.00
	TOTAL				17,500.00

RTL

Texas A&amp;M Forest Service cannot accept collect freight shipments.

FOB: NOT SPECIFIED

Terms:

FAILURE TO DELIVER - If the vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies elsewhere, and charge the increase in price and cost of handling, if any, to the vendor. No substitutions nor cancellations permitted without prior approval of Purchasing Department.

IN ACCORDANCE WITH YOUR BID, SUPPLIES/EQUIPMENT MUST BE PLACED IN THE  
DEPARTMENT RECEIVING ROOM BY

The State of Texas is exempt from all Federal Excise Taxes.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309 (4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

The Terms and Conditions of the State of Texas shall prevail.

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE PURCHASING AGENT

PURCHASING AGENT FOR  
**TEXAS A&M FOREST SERVICE**

RECEIVING

# PURCHASE ORDER

## TEXAS A&M FOREST SERVICE

### PURCHASING DEPARTMENT

 Order Date  
07/31/2023

Page 02

200 Technology Way, Suite 1120, College Station, TX 77845-3424; Phone 979-458-7380, FAX 979-458-7386

Purchase Order No.	(Include this number on all correspondence and packages)
P300375	

 VENDOR GUARANTEES  
MERCHANDISE DELIVERED ON  
THIS ORDER WILL MEET OR  
EXCEED SPECIFICATIONS IN  
THE BID INVITATION.

<b>INVOICE TO:</b>  TEXAS A&M FOREST SERVICE LUFKIN - FRP PO BOX 310 LUFKIN TX 75902	<b>SHIP TO:</b>  TEXAS A&M FOREST SERVICE LUFKIN - FRP PO BOX 310 LUFKIN TX 75902
---	--

<b>VENDOR</b>  17417410900 TRAILER WHEEL AND FRAME CO 8222 NORTH FREEWAY HOUSTON, TX 77037	ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER.
---	--

 ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED  
BY THE TEXAS A&M FOREST SERVICE PURCHASING DEPARTMENT **PRIOR** TO SHIPPING.

 PLEASE NOTE: IF YOUR INVOICE IS NOT ADDRESSED AS INSTRUCTED  
PAYMENT WILL BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Ext Price
	Purchase made by an Institution of Higher Education, Section 51.9335 Education Code.				
	CC      FY      ACCOUNT NO.      DEPT.				
	--      --      -----      -----				
	11      2023      124073-00026-5511      RESP			8,050.00	
	11      2023      124024-00026-5511      RESP			5,425.00	
	11      2023      124024-00029-5511      RESP			4,025.00	
	DOCUMENT DATE: 07/31/2023				
	DEPT. CONTACT: BILLY WHITWORTH				
	PHONE NO.: 936-546-3150				
	PCC CD: 9				
	TYPE FUND: TYPE ORDER:				

RTL

Texas A&amp;M Forest Service cannot accept collect freight shipments.

FOB: NOT SPECIFIED

Terms:

FAILURE TO DELIVER - If the vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies elsewhere, and charge the increase in price and cost of handling, if any, to the vendor. No substitutions nor cancellations permitted without prior approval of Purchasing Department.

IN ACCORDANCE WITH YOUR BID, SUPPLIES/EQUIPMENT MUST BE PLACED IN THE DEPARTMENT RECEIVING ROOM BY

The State of Texas is exempt from all Federal Excise Taxes.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309 (4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

The Terms and Conditions of the State of Texas shall prevail.

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE PURCHASING AGENT

PURCHASING AGENT FOR

**TEXAS A&M FOREST SERVICE**

**From:** [Lull, Travis](#)  
**To:** [Smith, Judy](#); [Whitworth, Billy](#)  
**Cc:** [Smith, Terry](#); [Chappell, Tana](#); [Stripling, Karen](#)  
**Subject:** RE: FFP trailer/Trailer Wheel and Frame  
**Date:** Monday, July 31, 2023 12:16:00 PM  
**Attachments:** [P300375 Trailer Wheel & Frame recv copy.pdf](#)

---

Receiving copy of NEW PO# P300375 is attached. Please let me know if there is anything else we can do.

Thanks,  
Travis

---

**From:** Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>  
**Sent:** Monday, July 31, 2023 11:16 AM  
**To:** Smith, Judy <[jsmith@tfs.tamu.edu](mailto:jsmith@tfs.tamu.edu)>; Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>  
**Cc:** Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>; Chappell, Tana <[tchappell@tfs.tamu.edu](mailto:tchappell@tfs.tamu.edu)>  
**Subject:** RE: FFP trailer/Trailer Wheel and Frame

PO# P200498 has been completed and funds released, as previously instructed below.

Travis

---

**From:** Smith, Judy <[jsmith@tfs.tamu.edu](mailto:jsmith@tfs.tamu.edu)>  
**Sent:** Tuesday, July 25, 2023 8:12 PM  
**To:** Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>  
**Cc:** Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>; Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>; Chappell, Tana <[tchappell@tfs.tamu.edu](mailto:tchappell@tfs.tamu.edu)>  
**Subject:** RE: FFP trailer/Trailer Wheel and Frame

Billy,

As far as I know it was released completely. Purchasing could probably give better clarification on that.

Judy Smith  
Business Associate II – Law Enforcement Department  
PO Box 310 | Lufkin, TX 75902  
481 Texas Forest Service Loop, Bldg. A453 | Lufkin, TX 75904  
Office: (936)-639-8113 | Cell: (936)-546-1604

**CONFIDENTIAL NOTICE:** DO NOT disseminate, distribute, use or copy this communication. If you have received this message in error and/or are not the intended recipient. Please DESTROY all copies of the original and contact me by reply e-mail or call me at (936)546-1604.

---

**From:** Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>  
**Sent:** Tuesday, July 25, 2023 8:00 PM

**To:** Smith, Judy <[jsmith@tfs.tamu.edu](mailto:jsmith@tfs.tamu.edu)>

**Cc:** Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>; Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>; Chappell, Tana <[tchappell@tfs.tamu.edu](mailto:tchappell@tfs.tamu.edu)>

**Subject:** Re: FFP trailer/Trailer Wheel and Frame

I was just made aware that Zack's charge for this hasn't been processed. PO 200498 was for last FY. These funds were not released completely were they? Trying to give Karen direction on account to charge to.

Billy Whitworth  
Interim Chief Regional Fire Coordinator  
Cell 936-546-3150  
4126 Old Tyler Road  
Nacogdoches, TX 75964

On Jul 20, 2023, at 3:15 PM, Smith, Judy <[jsmith@tfs.tamu.edu](mailto:jsmith@tfs.tamu.edu)> wrote:

It was actually for a purchase order to pay for the work, but they decided after to pay with a p-card.

Judy Smith

Business Associate II – Law Enforcement Department  
PO Box 310 | Lufkin, TX 75902  
481 Texas Forest Service Loop, Bldg. A453 | Lufkin, TX 75904  
Office: (936)-639-8113 | Cell: (936)-546-1604

**CONFIDENTIAL NOTICE:** DO NOT disseminate, distribute, use or copy this communication. If you have received this message in error and/or are not the intended recipient. Please DESTROY all copies of the original and contact me by reply e-mail or call me at (936)546-1604.

---

**From:** Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>

**Sent:** Thursday, July 20, 2023 3:13 PM

**To:** Smith, Judy <[jsmith@tfs.tamu.edu](mailto:jsmith@tfs.tamu.edu)>; Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>; Chappell, Tana <[tchappell@tfs.tamu.edu](mailto:tchappell@tfs.tamu.edu)>

**Cc:** Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>

**Subject:** RE: FFP trailer/Trailer Wheel and Frame

I don't know. Tana, can you help her with the screen to cancel a requisition which was entered just to encumber funds on a procurement card use?

---

**From:** Smith, Judy <[jsmith@tfs.tamu.edu](mailto:jsmith@tfs.tamu.edu)>

**Sent:** Thursday, July 20, 2023 3:11 PM

**To:** Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>; Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>

**Cc:** Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>

**Subject:** RE: FFP trailer/Trailer Wheel and Frame

What screen do I go to in Famis to cancel the requisitions?

Judy Smith

Business Associate II – Law Enforcement Department

PO Box 310 | Lufkin, TX 75902

481 Texas Forest Service Loop, Bldg. A453 | Lufkin, TX 75904

Office: (936)-639-8113 | Cell: (936)-546-1604

**CONFIDENTIAL NOTICE:** DO NOT disseminate, distribute, use or copy this communication. If you have received this message in error and/or are not the intended recipient. Please DESTROY all copies of the original and contact me by reply e-mail or call me at (936)546-1604.

---

**From:** Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>

**Sent:** Thursday, July 20, 2023 3:10 PM

**To:** Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>; Smith, Judy <[jsmith@tfs.tamu.edu](mailto:jsmith@tfs.tamu.edu)>

**Cc:** Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>

**Subject:** RE: FFP trailer/Trailer Wheel and Frame

The PO has been completed.

T

---

**From:** Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>

**Sent:** Thursday, July 20, 2023 3:07 PM

**To:** Smith, Judy <[jsmith@tfs.tamu.edu](mailto:jsmith@tfs.tamu.edu)>; Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>

**Cc:** Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>

**Subject:** RE: FFP trailer/Trailer Wheel and Frame

Travis Lull can complete the PO, but you will need to cancel the requisitions.

---

**From:** Smith, Judy <[jsmith@tfs.tamu.edu](mailto:jsmith@tfs.tamu.edu)>

**Sent:** Thursday, July 20, 2023 2:54 PM

**To:** Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>; Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>

**Cc:** Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>

**Subject:** FW: FFP trailer/Trailer Wheel and Frame

**Importance:** High

Terry,

I talked to Billy about the invoices and he advised Zach Looney had paid them with his p-card. I wanted to touch base with you to make sure the funds that were encumbered for this was released. One was PO# 200498 for \$17,500.00. There were also two requisitions

done as well. The numbers were R300341 for \$6,440.59 and R300342 for \$4,857.19. Please let me know if I need to do anything on my end.

Thank you,

Judy Smith

Business Associate II – Law Enforcement Department  
PO Box 310 | Lufkin, TX 75902  
481 Texas Forest Service Loop, Bldg. A453 | Lufkin, TX 75904  
Office: (936)-639-8113 | Cell: (936)-546-1604

**CONFIDENTIAL NOTICE:** DO NOT disseminate, distribute, use or copy this communication. If you have received this message in error and/or are not the intended recipient. Please DESTROY all copies of the original and contact me by reply e-mail or call me at (936)546-1604.

---

**From:** Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>

**Sent:** Thursday, July 20, 2023 2:34 PM

**To:** Smith, Judy <[jsmith@tfs.tamu.edu](mailto:jsmith@tfs.tamu.edu)>

**Subject:** Fwd: FFP trailer/Trailer Wheel and Frame

Billy Whitworth  
Interim Chief Regional Fire Coordinator  
Cell 936-546-3150  
4126 Old Tyler Road  
Nacogdoches, TX 75964

Begin forwarded message:

**From:** "Karns, Melanie" <[mkarns@tfs.tamu.edu](mailto:mkarns@tfs.tamu.edu)>

**Date:** May 30, 2023 at 9:00:39 AM CDT

**To:** "Whitworth, Billy" <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>

**Cc:** "Lull, Travis" <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>, "Looney, Zack" <[zlooney@tfs.tamu.edu](mailto:zlooney@tfs.tamu.edu)>, "Donellan, Jacob" <[jdonellan@tfs.tamu.edu](mailto:jdonellan@tfs.tamu.edu)>, "Smith, Terry" <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>

**Subject:** RE: FFP trailer/Trailer Wheel and Frame

Good morning,

Zack's p-card has been increased to \$39,000 through the next billing cycle ending 7/3.

Thank you,

Melanie Karns  
Financial Accountant  
Texas A&M Forest Service  
Office: 979-458-6682 | Fax: 979-458-6622

---

**From:** Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>  
**Sent:** Tuesday, May 30, 2023 8:30 AM  
**To:** Karns, Melanie <[mkarns@tfs.tamu.edu](mailto:mkarns@tfs.tamu.edu)>; DeWitt, Robby <[rdewitt@tfs.tamu.edu](mailto:rdewitt@tfs.tamu.edu)>  
**Cc:** Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>; Looney, Zack <[zlooney@tfs.tamu.edu](mailto:zlooney@tfs.tamu.edu)>; Donellan, Jacob <[jdonellan@tfs.tamu.edu](mailto:jdonellan@tfs.tamu.edu)>; Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>  
**Subject:** RE: FFP trailer/Trailer Wheel and Frame

Approved

---

**From:** Karns, Melanie <[mkarns@tfs.tamu.edu](mailto:mkarns@tfs.tamu.edu)>  
**Sent:** Friday, May 26, 2023 11:50 AM  
**To:** DeWitt, Robby <[rdewitt@tfs.tamu.edu](mailto:rdewitt@tfs.tamu.edu)>  
**Cc:** Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>; Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>; Looney, Zack <[zlooney@tfs.tamu.edu](mailto:zlooney@tfs.tamu.edu)>; Donellan, Jacob <[jdonellan@tfs.tamu.edu](mailto:jdonellan@tfs.tamu.edu)>; Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>  
**Subject:** RE: FFP trailer/Trailer Wheel and Frame

Robby,

Since this exceeds \$10,000 and Terry is out, please advise on approval for the below increase request. After the increase, this will make Zack's p-card limit \$39,000 for this billing cycle.

If you would like for this request to wait until Tuesday when Terry is back, please let me know.

Thank you,

Melanie Karns  
Financial Accountant  
Texas A&M Forest Service  
Office: 979-458-6682 | Fax: 979-458-6622

---

**From:** Donellan, Jacob <[jdonellan@tfs.tamu.edu](mailto:jdonellan@tfs.tamu.edu)>  
**Sent:** Friday, May 26, 2023 11:47 AM  
**To:** Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>  
**Cc:** Karns, Melanie <[mkarns@tfs.tamu.edu](mailto:mkarns@tfs.tamu.edu)>; Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>; Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>; Looney, Zack <[zlooney@tfs.tamu.edu](mailto:zlooney@tfs.tamu.edu)>  
**Subject:** Re: FFP trailer/Trailer Wheel and Frame

Approved. Thanks.

Jacob J. Donellan, CF  
East Texas Operations Dept. Head  
Texas A&M Forest Service  
O: (936) 875-4400  
C: (936) 546-1383

Sent from my iPhone

On May 26, 2023, at 11:33 AM, Whitworth, Billy  
<[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)> wrote:

Please increase Zack Looney's card and additional \$28,797.78, as he needs his current balance for the shop support. He will be the one picking up the trailer.

---

**From:** Karns, Melanie <[mkarns@tfs.tamu.edu](mailto:mkarns@tfs.tamu.edu)>  
**Sent:** Friday, May 26, 2023 10:59 AM  
**To:** Donellan, Jacob <[jdonellan@tfs.tamu.edu](mailto:jdonellan@tfs.tamu.edu)>  
**Cc:** Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>; Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>; Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>  
**Subject:** FW: FFP trailer/Trailer Wheel and Frame

Jake,

Since this exceeds \$5,000, please advise on



approval for the below increase request for Billy's p-card.

Thank you,

Melanie Karns  
Financial Accountant  
Texas A&M Forest Service  
Office: 979-458-6682 | Fax: 979-458-6622

---

**From:** Lull, Travis <[Travis.Lull@tfs.tamu.edu](mailto:Travis.Lull@tfs.tamu.edu)>  
**Sent:** Friday, May 26, 2023 10:12 AM  
**To:** Karns, Melanie <[mkarns@tfs.tamu.edu](mailto:mkarns@tfs.tamu.edu)>; Smith, Terry <[tsmith@tfs.tamu.edu](mailto:tsmith@tfs.tamu.edu)>  
**Cc:** Whitworth, Billy <[bwhitworth@tfs.tamu.edu](mailto:bwhitworth@tfs.tamu.edu)>  
**Subject:** FFP trailer/Trailer Wheel and Frame

Melanie,

Billy Whitworth sent a trailer to get some upgrades done that snowballed into a list of needed repairs. Despite Billy communicating to the vendor that we would be paying by PO, they now strongly prefer a lump-sum payment at the time of pick up. To accept a PO and check payment, they want us to fill out a credit application with objectionable terms. The easiest way to resolve the issue is to allow Billy to pay with his credit card. I have identified the below POs encumbering funds for the work performed:

P200498/Q#24992 - \$17500.00 – generator  
P300330/Q#27475 - \$6440.59 – aluminum sheeting  
P300331/Q#36580 - \$4857.19 – brakes and A/C

Please let me know if we can bump Billy's credit card to pay for a total of \$28,797.78.

Thanks,

**Travis Lull**, CTCD/CTCM, EMT-B, 19K  
<image001.jpg>  
Buyer, Texas A&M Forest Service | Finance & Administration

200 Technology Way, Suite 1151 | College Station, TX  
77845-3824  
Tel: (979) 458-7382  
Fax: (979) 458-7386  
<image002.png>