

**PURCHASE ORDER**  
**TEXAS A&M FOREST SERVICE**  
**PURCHASING DEPARTMENT**

Order Date  
08/10/2022

VENDOR

Page 01

200 Technology Way, Suite 1120, College Station, TX 77845-3424; Phone 979-458-7380, FAX 979-458-7386

Purchase Order No.	(Include this number on all correspondence and packages)
P200460	

VENDOR GUARANTEES MERCHANDISE DELIVERED ON THIS ORDER WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

<b>INVOICE TO:</b>
TEXAS A&M FOREST SERVICE LUFKIN-FRP RURAL FIRE DEFENSE FOREST RESOURCE PROTECTION PO BOX 310 LUFKIN TX 75902
<b>SHIP TO:</b>
TEXAS A&M FOREST SERVICE FRP--CAPACITY BUILDING 200 TECHNOLOGY WAY, SUITE 1162 COLLEGE STATION TX 77845-3424

<b>VENDOR</b>
16805220960 HBI OFFICE SOLUTIONS INC 308 HIGHWAY 75 NORTH HUNTSVILLE, TX 77320
CAU - W -

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER.

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M FOREST SERVICE PURCHASING DEPARTMENT **PRIOR** TO SHIPPING.

PLEASE NOTE: IF YOUR INVOICE IS NOT ADDRESSED AS INSTRUCTED PAYMENT WILL BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Ext Price
	USER REF: 000000-TEF				
1	LABOR - LABOR TO MOVE SHELVES, ATTACH PEDS, REMOVE EXISTING FURNITURE HBIOFCSOL QUOTE 25218	1	LOT	650.000	650.00
2	CFMTSWP - CF SERIES, MONITOR ARM-POLE MOUNT, TRIPLE WIDE, CCLAMP, STATIC.	1	LOT	526.350	526.35
3	SS20SL10DA - STELLA STANDARD: KEYBOARD MECHANISM, SLIDER PLATFORM, DEEPER ADJUSTABLE PALM REST, 20L TRACK	1	LOT	451.000	451.00
4	RLF18303F - UNIVERSAL: LATERAL FILE, 3 DRAWERS, FLUSH STEEL FRONT. 18DX30WX40H	1	LOT	964.140	964.14
5	RPF3027AF - PEDESTAL - FIXED, 2 BOX/1FILE. FLUSH STEEL FRONT, 28 5/8D X 15W X 27H	2	EA	540.080	1,080.16
6	RPF3027BF - PEDESTAL - FIXED, 2 FILE, FLUSH STEEL FRONT, 28 5/8D X 15W X 27H	1	EA	527.610	527.61
7	UE30 - END SUPPORT. 30D	1	EA	353.460	353.46
8	UFB - BRACKET - FLUSH MOUNT STEELCASE	2	EA	17.200	34.40
9	UFSMEDRHMON - BRACKET, MEDIUM, RIGHT HAND. STORAGE TO PANEL APPLICATION, MONTAGE APPLICATION STEELCASE	1	EA	57.190	57.19
10	UMF54 - PANEL MODESTY, FULL HEIGHT, 54W	1	EA	198.230	198.23
11	USWS - WORKSURFACE - STRAIGHT, LAMINATE, PLASTIC EDGE PROFILE	1	EA	176.300	176.30

CEC

Texas A&M Forest Service cannot accept collect freight shipments.

FOB: DESTINATION FRT INCLUDED

Terms:

FAILURE TO DELIVER - If the vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies elsewhere, and charge the increase in price and cost of handling, if any, to the vendor. No substitutions nor cancellations permitted without prior approval of Purchasing Department.

IN ACCORDANCE WITH YOUR BID, SUPPLIES/EQUIPMENT MUST BE PLACED IN THE DEPARTMENT RECEIVING ROOM BY

The State of Texas is exempt from all Federal Excise Taxes.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309 (4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

The Terms and Conditions of the State of Texas shall prevail.

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE PURCHASING AGENT

*Charles E. Gammeter III*

PURCHASING AGENT FOR

**TEXAS A&M FOREST SERVICE**

**PURCHASE ORDER**  
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16805220960 HBI OFFICE SOLUTIONS INC 308 HIGHWAY 75 NORTH HUNTSVILLE, TX 77320
CAU - W -

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TEXAS A&M FOREST SERVICE FRP--CAPACITY BUILDING 200 TECHNOLOGY WAY, SUITE 1162 COLLEGE STATION TX 77845-3424

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Item	Description	Quantity	UOM	Unit Price	Ext Price
12	USWS - WORKSURFACE - STRAIGHT, LAMINATE, PLASTIC EDGE PROFILE SIZE OPTION: PARAMETRIC DEPTH 30.00000 WIDTH: 84.50000	1	EA	415.380	415.38
13	USWS - WORKSURFACE - STRAIGHT, LAMINATE, PLASTIC EDGE PROFILE. SIZE OPTION: MODULAR DEPTH: 30.00000 WIDTH: 96.00000	1	EA	449.780	449.78
14	ZUCANT - CANTILEVER, ON MODULE APPLICATION BASIC: 4798 STERLING METALLIC STEELCASE	2	EA	92.360	184.72
15	CFMTSWP - CF SERIES: MONITOR ARM-POLE MOUNT, TRIPLE, WIDE. C CLAMP STATIC	1	EA	526.350	526.35
16	RLF18302F - UNIVERSAL: LATERAL FILE, 2 DRAWERS, FLUSH STEEL FRONT, 18D X 30W X 28H	1	EA	682.040	682.04
17	RPF3027AF - PEDESTAL - FIXED, 2 BOX/1 FILE, FLUSH STEEL FRONT 28 5/8 X 15W X 27H	1	EA	540.080	540.08
18	UE30 - END SUPPORT, 30D	2	EA	353.460	706.92
19	UFB - BRACKET - FLUSH MOUNT	2	EA	17.200	34.40
20	UMF54 - PANEL - MODESTY, FULL HEIGHT, 54W	1	EA	198.230	198.23
21	USWS - WORKSURFACE - STRAIGHT, LAMINATE, PLASTIC EDGE PROFILE SIZE OPTION: PARAMETRIC DEPTH: 24.00000 WIDTH: 53.06250	1	EA	176.300	176.30
22	USWS - WORKSURFACE - STRAIGHT, LAMINATE, PLASTIC EDGE PROFILE SIZE OPTION: PARAMETRIC	1	EA	415.380	415.38

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*Charles E. Cummings*

PURCHASING AGENT FOR

**TEXAS A&M FOREST SERVICE**

**PURCHASE ORDER**  
**TEXAS A&M FOREST SERVICE**  
**PURCHASING DEPARTMENT**

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Page 03

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<b>INVOICE TO:</b>
TEXAS A&M FOREST SERVICE LUFKIN-FRP RURAL FIRE DEFENSE FOREST RESOURCE PROTECTION PO BOX 310 LUFKIN TX 75902

<b>VENDOR</b>
16805220960 HBI OFFICE SOLUTIONS INC 308 HIGHWAY 75 NORTH HUNTSVILLE, TX 77320
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Item	Description	Quantity	UOM	Unit Price	Ext Price
	DEPTH: 30.000000 WIDTH: 84.500000				
23	USWS - WORKSURFACE - STRAIGHT, LAMINATE, PLASTIC EDGE PROFILE SIZE OPTION: MODULAR DEPTH: 30.00000 WIDTH: 96.00000	1	EA	449.780	449.78
24	ZUCANT - CANTILEVER, ON MODULE APPLICATION	2	EA	92.360	184.72
25	RBB60TAK - UNIVERSAL: BIN-IN THE CASE, TECHNOLOGY/ANSWER/KICK APPLICATION, 60W	1	EA	781.740	781.74
26	RBKHW60 - BRACKET - WALL ATTACHEMNT, HORIZONTAL, 60W	1	EA	153.510	153.51
27	RPF2427BF - PEDESTAL-FIXED, 2 FILE, FLUSH STEEL FRONT, 22 5/8D X 15W X 27H	1	EA	441.610	441.61
28	RBB48MON - UNIVERSAL BIN-IN THE CASE, MONTAGE APPLICATION, 48W	1	EA	500.090	500.09
29	RBB42TAK - UNIVERSAL: BIN-IN THE CASE, TECHNOLOGY/ANSWER/KICK APPLICATION, 42W	2	EA	471.710	943.42
30	RBKHW42 - BRACKET - WALL ATTACHMENT, HORIZONTAL, 42W	2	EA	153.510	307.02
31	USWS - WORKSURFACE - STRAIGHT, LAMINATE, PLASTIC EDGE PROFILE SIZE OPTION PARAMETRIC DEPTH: 30.00000 WIDTH 29.00000	1	EA	171.570	171.57
32	UEP30 - PANEL-END, ON MODULE APPLICATION,	2	EA	300.140	600.28
CEC					

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*Chris E. Gammitt III*

PURCHASING AGENT FOR

**TEXAS A&M FOREST SERVICE**

# PURCHASE ORDER

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Item	Description	Quantity	UOM	Unit Price	Ext Price
	30D X 27H				
33	490412UC - MOVE; CHAIR, UPHOLSTERED BACK, ARMS, CASTERS	2	EA	394.230	788.46
34	USWS - WORKSURFACE - STRAIGHT, LAMINATE, PLASTIC EDGE PROFILE SIZE OPTION: PARAMETRIC DEPTH: 30.00000 WIDTH: 66.00000	1	EA	281.650	281.65
35	UPL - POST LEG, GLIDES, 28 1/2H	2	EA	94.170	188.34
36	RPF3027BF - PEDESTAL - FIXED, 2 FILE, FLUSH STEEL FRONT, 28 5/8D X 15W X 27H	2	EA	527.610	1,055.22
37	COMMODITY SURCHARGE	1	LOT	348.450	348.45
38	MANUFACTURER'S FUEL/COMMODITY SURCHARGE	1	LOT	696.900	696.90
				<b>TOTAL</b>	<b>17,241.18</b>
	***** NET 30 *****				
	NOTE TO VENDOR: "SHIP TO" AND "INVOICE TO" ADDRESSES MAY DIFFER. FAILURE TO SUBMIT INVOICE TO PROPER ADDRESS MAY RESULT IN DELAYED PAYMENT.				
	REFERENCE E&I CONTRACT EI00140-2021MA STANDARD AGENCY TERMS, SPECIFICATIONS, AND CONDITIONS APPLY VENDOR QUOTE #25211 IS ATTACHED				
	VENDOR QUOTE: 25211				

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Item	Description	Quantity	UOM	Unit Price	Ext Price
	VENDOR REF: KRISTIN JEFFRIES #936-295-5708 PHONE: 936-295-4592				

CEC

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*Charles E. [Signature]*

PURCHASING AGENT FOR

**TEXAS A&M FOREST SERVICE**



**HBI OFFICE SOLUTIONS, INC**  
308 Hwy 75 North  
Huntsville, TX 77320  
Phone 936-295-5708  
Fax 936-295-5264  
www.hbi-inc.com  
www.facebook.com/HBI.Huntsville

Quotation 25218  
Page 2 / 2 (cont'd)

Description	Quantity	Unit Price	Extended Price
1 LABOR - LABOR TO MOVE SHELVES ATTACH PEDS REMOVE EXISTING FURNITURE HBIOFCSOL	1	650.00 0.00 0.00%	650.00

Quotation Totals			
Sub Total			650.00
Texas Non-Taxable			0.00
Grand Total			650.00

*Select Images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.*

End of Quotation

Accepted by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



**HBI OFFICE SOLUTIONS, INC**

308 Hwy 75 North  
Huntsville, TX 77320  
Phone 936-295-5708  
Fax 936-295-5264  
www.hbi-inc.com  
www.facebook.com/HBI.Huntsville

**Quotation 25218**

Quote Date 08/02/22  
Customer TAMUE  
Terms Net Due in 30 Days  
Account Representative KRISTIN  
JEFFRIES

**Quote To**

TEXAS A&M UNIVERSITY 4850  
DEPT OF PURCHASING  
PO BOX 30013  
COLLEGE STATION TX 77842-0013

**Ship To**

TEXAS A&M UNIVERSITY 4850  
DEPT OF PURCHASING  
PO BOX 30013  
COLLEGE STATION TX 77842-0013

• STEELCASE E&I COOPERATIVE CONTRACT DISCOUNTING CONTRACT # EI00140-2021MA  
DELIVERED & INSTALLED

HBI OFFICE SOLUTIONS, INC. IS A CERTIFIED TEXAS HUB, CERTIFICATE/VID NUMBER: 1680522096500

• THIS QUOTE IS VALID FOR 30 DAYS. AFTER 30 DAYS QUOTE MAY NEED TO BE UPDATED.

HBI, INC. AND/OR OUR REPRESENTATIVES ARE TO HAVE FREE AND CLEAR ACCESS TO THE BUILDING AND  
INSTALL SPACE/SUITE (NO EXISTING FURNITURE) INCLUDING, BUT NOT LIMITED TO, ITS' ELEVATORS,  
CORRIDORS, DOCKS AND COMMON AREAS DURING THE DURATION OF THE PROJECT

• ADDITIONAL CHARGES WILL BE INCURRED IF INSTALLATION CANNOT BE INITIATED AT THE TIME OF DELIVERY

• TERMS OF SALE: PURCHASE ORDER TO INITIATE ORDER. BALANCE DUE NET 30 DAYS FROM DATE OF INVOICE  
OR PARTIAL INVOICE.

A LATE FEE OF 1.5% PER MONTH WILL BE CHARGED ON ALL PAST DUE BALANCES.

• HBI MAY NOT BE HELD RESPONSIBLE FOR DELAYS DUE TO OTHER TRADES, BUILDING RESTRICTIONS, OR  
CUSTOMER SITE DELAYS

• QUOTE INCLUDES LABOR TO RECEIVE, INSPECT, DELIVER, INSTALL/SET IN PLACE/MAKE READY FOR USE,  
REMOVE ALL TRASH AND PACKING MATERIALS FROM CUSTOMER PREMISES DURING NORMAL BUSINESS  
HOURS

• FURNITURE ORDERS ARE PLACED BASED ON THE CUSTOMER'S REQUESTED INSTALLATION DATE. PRODUCT  
THAT MUST BE HELD IN STORAGE LONGER THAN 30 DAYS MAY INCUR STORAGE FEES.

Description	Quantity	Unit Price	Extended Price
-------------	----------	------------	----------------

Accepted by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



**HBI OFFICE SOLUTIONS, INC**  
 308 Hwy 75 North  
 Huntsville, TX 77320  
 Phone 936-295-5708  
 Fax 936-295-5264  
 www.hbi-inc.com  
 www.facebook.com/HBI.Huntsville

**Quotation 25211**  
 Quote Date 08/01/22  
 Customer TAMUE  
 Terms Net Due in 30 Days  
 Account Representative KRISTIN  
 JEFFRIES

**Quote To**

TEXAS A&M UNIVERSITY 4850  
 DEPT OF PURCHASING  
 PO BOX 30013  
 COLLEGE STATION TX 77842-0013

**Ship To**

TEXAS A&M UNIVERSITY 4850  
 DEPT OF PURCHASING  
 PO BOX 30013  
 COLLEGE STATION TX 77842-0013

STEELCASE E&I COOPERATIVE CONTRACT DISCOUNTING CONTRACT # EI00140-2021MA  
 DELIVERED & INSTALLED

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 HOURS

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Description	Quantity	Unit Price	Extended Price
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EMILY

Accepted by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_









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 Huntsville, TX 77320  
 Phone 936-295-5708  
 Fax 936-295-5264  
 www.hbi-iuc.com  
 www.facebook.com/HBL.Huntsville

Quotation 25211

Page 2 / 11 (cont'd)

Description	Quantity	Unit Price	Extended Price
<b>1</b>  CFMTSWP - CF Series; Monitor arm-Pole mount, Triple, Wide, C clamp, Static BASIC: 7018 PEWTER TILT HEAD: *OPT:TILT HEAD OPTION CFSTD: CF SERIES STANDARD TILT HEAD BRACKET: *OPT:BRACKET OPTIONS CFTHMT: CF SERIES THROUGH MOUNT BRACKE POLE: *OPT:POLE OPTION 14INCH: STD:14 INCH OPTION STEELCASE Tag For CFM-TWS-T	1	526.35 957.00 45.00%	526.35
<b>2</b>  SS20SL10DA - Stella Standard; Keyboard mechanism, Slider platform, Deeper adjustable palm rest, 20L track BASIC: 7027 CHARCOAL STEELCASE	1	451.00 820.00 45.00%	451.00
<b>3</b>   RLF18303F - Universal; Lateral file, 3 drawers, Flush steel front, 18D x 30W x 40H BASIC: 4798 STERLING METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK RAND TOP OPT: *OPT:TOP OPTIONS STL TOP: STD:1" STEEL TOP LOCK OPT: *OPT:DRAWER LOCK OPTIONS CENTRAL: STD:CENTRAL LOCKING DWR DWR ACC: *OPT:FILE DWR ACCESSORIES HF: STD:DRAWERS WITH HF'S WGHT PKG: *OPT:COUNTERWEIGHT PKG WEIGHT: COUNTERWEIGHT PKG STEELCASE Tag For LF/3/30	1	964.14 2,119.00 54.50%	964.14
<b>4</b>   RPF3027AF - Pedestal-Fixed, 2 box / 1 file, Flush steel front, 28 5/8D x 15W x 27H BASIC: 4798 STERLING METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK RAND DWR OPT: *OPT:DRAWER FEATURE OPTIONS FULL DWR: STD:FULL DRAWER	2	540.08 1,256.00 57.00%	1,080.16







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Description	Quantity	Unit Price	Extended Price
<b>4</b> PULLS: *OPT:PULL OPTIONS INT PULL: STD:INTEGRAL J, PULL LOCK OPT: *OPT:LOCK OPTIONS SINGLELK: STD:SINGLE LOCK STEELCASE Tag For BBF/15			
<b>5</b>  RPF3027BF - Pedestal-Fixed, 2 file, Flush steel front, 28 5/8D x 15W x 27H BASIC: 4798 STERLING METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK RAND PULLS: *OPT:PULL OPTIONS INT PULL: STD:INTEGRAL J, PULL LOCK OPT: *OPT:LOCK OPTIONS SINGLELK: STD:SINGLE LOCK STEELCASE Tag For FF/15	1	527.61 1,227.00 57.00%	527.61
<b>6</b>  UE30 - End support, 30D BASIC: 4798 STERLING METALLIC STEELCASE Tag For ES/30	1	353.46 822.00 57.00%	353.46
<b>7</b>  UFB - Bracket-Flush mount STEELCASE Tag For FMB	2	17.20 40.00 57.00%	34.40
<b>8</b>  UFSMEDRHMON - Bracket, Medium, Right hand, Storage to panel application, Montage application STEELCASE Tag For SPMRH	1	57.19 133.00 57.00%	57.19
<b>9</b>  UMF54 - Panel-Modesty, Full height, 54W BASIC: 4798 STERLING METALLIC STEELCASE Tag For MP/54	1	198.23 461.00 57.00%	198.23
<b>10</b>  USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Parametric Depth: 24.00000 Width: 53.06250 Top Surface Finish: Fiber HPL 2852 - TUNGSTEN FIBER	1	176.30 410.00 57.00%	176.30

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Description	Quantity	Unit Price	Extended Price
10 Grain Direction: No Grain Direction Edge Finish: Plastic - PG1 6636 - MIST Power Access: No Power Access Scallop: With Scallop Grommet: No Grommet Cord Drop: With Cord Drop Depth with Cord Drop: 23.50000 STEELCASE Tag For 24/53.0625			
11 USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Parametric Depth: 30.00000 Width: 84.50000 Top Surface Finish: Fiber HPL 2852 - TUNGSTEN FIBER Grain Direction: No Grain Direction Edge Finish: Plastic - PG1 6636 - MIST Power Access: No Power Access Scallop: No Scallop Grommet: No Grommet Cord Drop: No Cord Drop STEELCASE Tag For 30/84.5	1	415.38 966.00 57.00%	415.38
12 USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Modular Depth: 30.00000 Width: 96.00000 Top Surface Finish: Fiber HPL 2852 - TUNGSTEN FIBER Grain Direction: No Grain Direction Edge Finish: Plastic - PG1 6636 - MIST Power Access: No Power Access Scallop: With Scallop Grommet: No Grommet Cord Drop: With Cord Drop Depth with Cord Drop: 29.50000 STEELCASE Tag For 30/96	1	449.78 1,046.00 57.00%	449.78

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Description	Quantity	Unit Price	Extended Price
Sub Total			5,234.00
Texas Non-Taxable			0.00
<b>Total</b>			<b>5,234.00</b>
13 ZUCANT - Cantilever, On module application	2	92.36	184.72
BASIC: 4798 STERLING METALLIC		203.00	
STEELCASE		54.50%	
<b>LAUREN B</b>			
14 CFMTSWP - CF Series; Monitor arm-Pole mount, Triple, Wide, C clamp, Static	1	526.35	526.35
BASIC: 7018 PEWTER		957.00	
TILTHEAD: *OPT:TILTHEAD OPTION		45.00%	
CFSTD: CF SERIES STANDARD TILT HEAD			
BRACKET: *OPT:BRACKET OPTIONS			
CFTHMT: CF SERIES THROUGH MOUNT BRACKE			
POLE: *OPT:POLE OPTION			
14INCH: STD:14 INCH OPTION			
STEELCASE			
Tag For CFM-TWS-T			
15 RLF18302F - Universal; Lateral file, 2 drawers, Flush steel front, 18D x 30W x 28H	1	682.04	682.04
BASIC: 4798 STERLING METALLIC		1,499.00	
LOCK: 9201 POLISHED CHROME		54.50%	
KEYS: SK RAND			
TOP OPT: *OPT:TOP OPTIONS			
NO TOP: NO TOP			
LOCK OPT: *OPT:DRAWER LOCK OPTIONS			
CENTRAL: STD:CENTRAL LOCKING DWR			
DWR ACC: *OPT:FILE DWR ACCESSORIES			
HF: STD:DRAWERS WITH HF'S			
CNTRWT: *OPT:COUNTERWEIGHT PKG			
UNIV: UNIVERSAL COUNTERWEIGHT			
BASE OPT: *OPT:BASE OPTIONS			
UNIVBASE: UNIVERSAL BASE			
STEELCASE			
Tag For LF/2/30			






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Description	Quantity	Unit Price	Extended Price
16  RPF3027AF - Pedestal-Fixed, 2 box / 1 file, Flush steel front, 28 5/8D x 15W x 27H BASIC: 4798 STERLING METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK RAND DWR OPT: *OPT:DRAWER FEATURE OPTIONS FULL DWR: STD:FULL DRAWER PULLS: *OPT:PULL OPTIONS INT PULL: STD:INTEGRAL J, PULL LOCK OPT: *OPT:LOCK OPTIONS SINGLELK: STD:SINGLE LOCK STEELCASE Tag For BBF/15	1	540.08 1,256.00 57.00%	540.08
17  UE30 - End support, 30D BASIC: 4798 STERLING METALLIC STEELCASE Tag For ES/30	2	353.46 822.00 57.00%	706.92
18  UFB - Bracket-Flush mount STEELCASE Tag For FMB	2	17.20 40.00 57.00%	34.40
19  UMF54 - Panel-Modesty, Full height, 54W BASIC: 4798 STERLING METALLIC STEELCASE Tag For MP/54	1	198.23 461.00 57.00%	198.23
20  USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Parametric Depth: 24.00000 Width: 53.06250 Top Surface Finish: Fiber HPL 2852 - TUNGSTEN FIBER Grain Direction: No Grain Direction Edge Finish: Plastic - PG1 6636 - MIST Power Access: No Power Access Scallop: With Scallop Grommet: No Grommet Cord Drop: With Cord Drop Depth with Cord Drop: 23.50000	1	176.30 410.00 57.00%	176.30

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Description	Quantity	Unit Price	Extended Price
20 STEELCASE Tag For 24/53.0625			
(21) USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Parametric Depth: 30.00000 Width: 84.50000 Top Surface Finish: Fiber HPL 2852 - TUNGSTEN FIBER Grain Direction: No Grain Direction Edge Finish: Plastic - PG1 6636 - MIST Power Access: No Power Access Scallop: No Scallop Grommet: No Grommet Cord Drop: No Cord Drop STEELCASE Tag For 30/84.5	1	415.38 966.00 57.00%	415.38
(22) USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Modular Depth: 30.00000 Width: 96.00000 Top Surface Finish: Fiber HPL 2852 - TUNGSTEN FIBER Grain Direction: No Grain Direction Edge Finish: Plastic - PG1 6636 - MIST Power Access: No Power Access Scallop: With Scallop Grommet: No Grommet Cord Drop: With Cord Drop Depth with Cord Drop: 29.50000 STEELCASE Tag For 30/96	1	449.78 1,046.00 57.00%	449.78
(23) ZUCANT - Cantilever, On module application BASIC: 4798 STERLING METALLIC STEELCASE Tag For CANT	2	92.36 203.00 54.50%	184.72
Sub Total			3,914.20
Texas Non-Taxable			0.00
<b>Total</b>			<b>3,914.20</b>






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Description	Quantity	Unit Price	Extended Price
<b>SANDRA BOMNSKIE</b>			
 24 RBB60TAK - Universal; Bin-In the case, Technology / Answer / Kick application, 60W BASIC: 4798 STERLING METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG BRACKETS: *OPT:OPTIONAL BRACKETS OMIT: OMIT BRACKET STEELCASE	1	781.74 1,818.00 57.00%	781.74
 25 RBKHWM60 - Bracket-Wall attachment, Horizontal, 60W BASIC: 4798 STERLING METALLIC STEELCASE	1	153.51 357.00 57.00%	153.51
<b>Sub Total</b>			935.25
Texas Non-Taxable			0.00
<b>Total</b>			<b>935.25</b>
<b>CHRISTINE STAFFORD</b>			
 26 RPF2427BF - Pedestal-Fixed, 2 file, Flush steel front, 22 5/8D x 15W x 27H BASIC: 4798 STERLING METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG STEELCASE	1	441.61 1,027.00 57.00%	441.61
 27 RBB48MON - Universal; Bin-In the case, Montage application, 48W BASIC: 4798 STERLING METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG STEELCASE	1	500.09 1,163.00 57.00%	500.09
 28 RBB42TAK - Universal; Bin-In the case, Technology / Answer / Kick application, 42W BASIC: 4798 STERLING METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG BRACKETS: *OPT:OPTIONAL BRACKETS OMIT: OMIT BRACKET STEELCASE	2	471.71 1,097.00 57.00%	943.42






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Description	Quantity	Unit Price	Extended Price
(29)  RBKHWM42 - Bracket-Wall attachment, Horizontal, 42W BASIC: 4798 STERLING METALLIC STEELCASE	2	153.51 357.00 57.00%	307.02
(30)  USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Parametric Depth: 30.00000 Width: 29.00000 Top Surface Finish: Fiber HPL 2862 - STUCCO FIBER Grain Direction: No Grain Direction Edge Finish: Plastic - PG1 6636 - MIST Power Access: No Power Access Scallop: No Scallop Grommet: No Grommet Cord Drop: No Cord Drop STEELCASE	1	171.57 399.00 57.00%	171.57
(31)  UEP30 - Panel-End, On module application, 30D x 27H BASIC: 4798 STERLING METALLIC STEELCASE	2	300.14 698.00 57.00%	600.28
<b>Sub Total</b>			<b>2,963.99</b>
Texas Non-Taxable			0.00
<b>Total</b>			<b>2,963.99</b>
<b>MERRIE'S OFFICE</b>			
(32)  490412UC - Move; Chair, Upholstered back, Arms, Casters FRAME: 4799 PLATINUM METALLIC SHELL: 6249 PLATINUM SOLID UPHLSTRY: 5F05 BURGUNDY CASTER: *OPT:CASTERS HARD CST: STD:HARD CASTERS STEELCASE	2	394.23 773.00 49.00%	788.46
(33)  USWS - Worksurface-Straight, Laminate, Plastic edge profile Size Option: Parametric Depth: 30.00000 Width: 66.00000 Top Surface Finish: Fiber HPL 2862 - STUCCO FIBER Grain Direction: No Grain Direction Edge Finish: Plastic - PG1 6636 - MIST	1	281.65 655.00 57.00%	281.65

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Description	Quantity	Unit Price	Extended Price
33 Power Access: No Power Access Scallop: No Scallop Grommet: No Grommet Cord Drop: No Cord Drop STEELCASE			
34 UPL - Post leg, Glides, 28 1/2H LEGS: 4798 STERLING METALLIC STEELCASE	2	94.17 219.00 57.00%	188.34
35 RPF3027BF - Pedestal-Fixed, 2 file, Flush steel front, 28 5/8D x 15W x 27H BASIC: 4798 STERLING METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG STEELCASE	2	527.61 1,227.00 57.00%	1,055.22
Sub Total			2,313.67
Texas Non-Taxable			0.00
Total			2,313.67
<b>Quotation Totals</b>			
Sub Total			15,545.83
37 COMMODITY SURCHARGE			348.45
38 MANUFACTURER'S FUEL/COMMODITY SURCHARGE			696.90
Texas Non-Taxable			0.00
Grand Total			16,591.18

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End of Quotation

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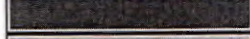

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**Finish Summary**

Product Type	Finish Group Description	Finish Description	Finish
Worksurface	Top Surface Finish	2852 - TUNGSTEN FIBER	
	Top Surface Finish	2862 - STUCCO FIBER	
	Edge Finish	6636 - MIST	
Support or Bracket	LEGS	STERLING METALLIC	
	BASIC (PRIMARY FINISH)	STERLING METALLIC	
	BASIC (PRIMARY FINISH)	STERLING METALLIC	
Worksurface Accessory	BASIC (PRIMARY FINISH)	STERLING METALLIC	
	BASIC (PRIMARY FINISH)	PEWTER	
	BASIC (PRIMARY FINISH)	CHARCOAL	
Attached Storage	BASIC (PRIMARY FINISH)	STERLING METALLIC	
Overdesk Storage	BASIC (PRIMARY FINISH)	STERLING METALLIC	
	LOCK	POLISHED CHROME	
Pedestal	BASIC (PRIMARY FINISH)	STERLING METALLIC	
	LOCK	POLISHED CHROME	
File	BASIC (PRIMARY FINISH)	STERLING METALLIC	
	LOCK	POLISHED CHROME	
Seating	FRAME	PLATINUM METALLIC	
	UPHOLSTERY	BURGUNDY	
	SHELL	PLATINUM SOLID	

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**ATTACHMENT A  
TEXAS A&M FOREST SERVICE  
PURCHASE ORDER  
TERMS AND CONDITIONS**

1. **REQUIREMENTS OF AWARDED BID**
  - 1.1 Vendor must comply with all rules, regulations and statutes relating to purchasing in the State of Texas in addition to the requirements of this form.
  - 1.2 Vendor must have price per unit shown. Unit prices shall govern in the event of extension errors.
  - 1.3 Awarded bid was submitted to the Texas A&M Forest Service (TFS) on or before the hour and date specified for the bid opening.
  - 1.4 Late and/or unsigned bids were not considered under any circumstances. Person signing bid must have the authority to bind the firm in a contract.
  - 1.5 Awarded bid quoted F.O.B. destination, freight prepaid and allowed unless otherwise stated within the order.
  - 1.6 Bid prices are to be firm for TFS acceptance for 60 days from opening date. Cash discounts offered will be taken if earned.
  - 1.7 Bid cannot be altered or amended after opening time. Any alterations made before opening time should be initiated by bidder or his authorized agent. No bid can be withdrawn after opening time without approval by TFS Purchasing Office based on a written acceptable reason.
  - 1.8 Purchases made for TFS are exempt from the State Sales tax and Federal Excise tax. Do not include tax in quotation. Excise Tax Exemption Certificate will be furnished by TFS upon request.
  - 1.9 TFS reserves the right to accept or reject all or any part of any bid, waive minor technicalities and award the bid to best serve the interests of the TFS.
  - 1.10 Late, illegible, incomplete, or otherwise non-responsive bids will not be considered.
2. **SPECIFICATIONS**
  - 2.1 Vendor shall furnish items as specified by model or catalogue numbers, brand names or manufacture referenced on the purchase order.
  - 2.2 Unless otherwise specified, items shall be new and unused and of current production.
  - 2.3 All electrical items must meet all applicable OSHA standards and regulations, and bear the appropriate listing from UL, FMRC or NEMA.
  - 2.4 TFS will not be bound by any oral statement or representation contrary to the written specifications of this purchase order.
  - 2.5 Manufacturer's standard warranty shall apply unless otherwise stated in the IFB.
3. **TIE BIDS**

Awards will be made in accordance with TAC Rule 20.36 (b) (3) and 20.38 (preferences).
4. **DELIVERY**
  - 4.1 Delivery shall be within the quoted number of days required to place material in receiving agency's designated location under normal conditions. Delivery days mean calendar days, unless otherwise specified. Failure to state delivery time obligates bidder to deliver in 14 calendar days. Unrealistic delivery promises may cause bid to be disregarded.
  - 4.2 If delay is foreseen, vendor shall give written notice to TFS. Vendor must keep TFS advised at all times of order status. Default of promised delivery (without accepted reasons) or failure to meet specifications authorizes TFS to purchase supplies elsewhere and charge full increase, if any, in cost and handling to defaulting vendor.
  - 4.3 No substitutions permitted without TFS written approval.
  - 4.4 Delivery shall be made during normal working hours only, unless prior approval has been obtained from TFS.
  - 4.5 Each shipment must be accompanied by a packing slip which shows the TFS Purchase Order number and the description, quantity shipped and any back-ordered quantity for each item shipped. Each package must be clearly marked with the destination address and TFS Purchase Order number.
5. **INSPECTION AND TESTS**

All goods will be subject to inspection and test by TFS. Authorized TFS personnel shall have access to any supplier's place of business for the purpose of inspecting merchandise. Tests shall be performed on samples submitted with the bid or on samples taken from regular shipment. All costs shall be borne by the vendor in the event products tested fail to meet or exceed all conditions and requirements of the specification. Goods delivered and rejected in whole or in part may, at the TFS' option, will be returned to the vendor or held for disposition at vendor's expense. Latent defects may result in revocation of acceptance.
6. **AWARD OF CONTRACT AND FORCE MAJURE**

A response to this IFB is an offer to contract based upon the terms, conditions and specifications contained herein. Bids do not become contracts until they are accepted through a TFS purchase order. The contract shall be governed, construed and interpreted under the laws of the State of Texas, and as same may be amended. Any legal actions must be filed in Brazos County, Texas. The TFS may grant relief from performance of the contract if the vendor is prevented from compliance and performance by the act of war, order of legal authority, act of God, or other unavoidable causes not attributed to the fault or negligence of the contractor. To obtain release on Force Majeure, the vendor must file a written request to the TFS.
7. **PAYMENT**

Vendor shall submit one (1) copy of an itemized invoice referencing TFS Purchase Order number. TFS will incur no penalty for late payment if made in 30 or fewer days from receipt of goods or services and an uncontested invoice. **TFS will not be liable for payment of invoices received six (6) or more months after receipt of goods/services.**
8. **PATENTS OR COPYRIGHTS**

Vendor agrees to protect the TFS from claims involving infringement of patents or copyrights.
9. **VENDOR ASSIGNMENTS**

Vendor hereby assigns to TFS any and all claims for overcharges associated with this contract arising under the antitrust laws of the United States 15 U.S.C.A. Section 1, et seq. (1973), and the antitrust laws of the State of Texas, TEX. Bus. & Comm. Code Ann. Sec. 15.01, et seq. (1967). Inquiries pertaining to quotation must give the quotation number and opening date.
10. **BIDDER AFFIRMATION**

Signing a bid with a false statement is a material breach of contract and shall void the submitted bid or any resulting contracts, and the bidder shall be removed from all bid lists. By signature hereon affixed, the bidder hereby certifies that:

  - 10.1 The bidder has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted quotation.
  - 10.2 The bidder is not currently delinquent in the payment of any franchise tax owed the State of Texas.
  - 10.3 Neither the bidder nor the firm, corporation, partnership or institution represented by the bidder, or anyone acting for such firm, corporation or institution has violated the antitrust laws of this State, or the Federal Antitrust Laws, (see Section 9 above) nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business.
  - 10.4 Pursuant to Section 2155.004(a) Government Code the bidder has not received compensation for participation in the preparation of the specification for this IFB.
  - 10.5 Pursuant to Section 231.006 (d), Family Code, re: child support, the bidder certifies that the individual or business entity named in this bid is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.
  - 10.6 Pursuant to Section 2155.004(b) Government Code the bidder certifies that the individual or business entity name in this bid is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and/or payment withheld if this certification is inaccurate.
  - 10.7 The Contractor shall defend, indemnify, and hold harmless the State of Texas, all of its officers, agents and employees from and against all claims, actions, suits, demands, proceedings, costs, damages, and liabilities, arising out of, connected with, or resulting from any acts or omissions of contractor or any agent, employee, subcontractor, or supplier of contractor in the execution of performance of this contract.
  - 10.8 Bidder agrees that any payment due under this contract will be applied towards eliminating any debt or delinquency, regardless of when it arises, including but not limited to delinquent taxes and child support that is owed to the State of Texas.
  - 10.9 Bidder certifies that they are in compliance with section 669.003 of the Government Code, relating to contracting with executive head of a State agency. If section 669.003 applies, bidder will complete the following information in order for the bid to be evaluated:  
Name of Former Executive: \_\_\_\_\_  
Name of State Agency: \_\_\_\_\_  
Date of Separation from State Agency: \_\_\_\_\_  
Position with Bidder: \_\_\_\_\_  
Date of Employment with Bidder: \_\_\_\_\_
  - 10.10 Bidder agrees to comply with Government Code 2155.4441, pertaining to service contract use of products in the State of Texas.
  - 10.11 Contractor understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor's Office, or any successor agency, to conduct an audit or investigation in connection with those funds. Contractor further agrees to cooperate fully with the State Auditor's Office or its successor in the conduct of the audit or investigation, including providing all records requested. Contractor will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through Contractor and the requirement to cooperate is included in any subcontract it awards.
11. **BUSINESS OWNERSHIP**

Pursuant to Section 231.006 (c), Family Code, quotation must include name and Social Security Number of each person with at least 25% ownership of the business entity submitting quotation. Bidders that have pre-registered this information on the TPASS Centralized Master Bidders List have satisfied the requirement. If not pre-registered, attach name & social security number for each person. Otherwise, information must be provided prior to award.
12. **NOTE TO BIDDER**

Any terms and conditions attached to a bid will not be considered. Such terms and conditions may result in disqualification of the bid.
13. **ALTERNATIVE DISPUTE RESOLUTION**

The dispute resolution process provided for in Chapter 2260 of the Texas Government Code shall be used, as further described herein, by Texas A&M Forest Service and the Contractor to attempt to resolve any claim for breach of contract made by the contractor.

  - (a) A contractor's claim for breach of this contract that the parties cannot resolve in the ordinary course of business shall be submitted to the negotiation process provided in Chapter 2260, subchapter B, of the Texas Government Code. To initiate the process, the contractor shall submit written notice, as required by subchapter B, to Robby DeWitt, Associate Director for Finance and Administration. Said notice shall specifically state the provisions of Chapter 2260, subchapter B, are being invoked. A copy of the notice shall be given to all other representatives of Texas A&M Forest Service and the contractor otherwise entitled to notice under the parties' contract. Compliance by the contractor with subchapter B is a condition precedent to the filing of a contested case proceeding under Chapter 2260, subchapter C, Texas Gov't Code.
  - (b) The contested case process provided in Chapter 2260, subchapter C, of the Texas Government Code is the contractor's sole and exclusive process for seeking a remedy for any and all alleged breaches of contract by Texas A&M Forest Service, if the parties are unable to resolve their disputes under this subparagraph (A).
  - (c) Compliance with the contested case process provided in subchapter C is a condition precedent to seeking consent to sue from the Legislature under Chapter 107 of the Civil Practices and Remedies Code. Neither the execution of this contract by Texas A&M Forest Service nor any other conduct of any representative of Texas A&M Forest Service relating to the contract shall be considered a waiver of sovereign immunity to suit.
  - (1) The submission, processing, and resolution of the contractor's claim is governed by the published rules adopted by the Office of the Attorney General of the State of Texas pursuant to Chapter 2260, as currently effective, hereafter enacted or subsequently amended. These rules are found under Title 1, Part 3, Chapter 68 of the TAC.
  - (2) Neither the occurrence of an event nor the pendency of a claim constitutes grounds for the suspension of performance by the contractor, in whole or in part.
  - (3) The designated individual responsible on behalf of Texas A&M Forest Service for examining any claim or counterclaim and conducting any negotiations related thereto as required under Title 10, Subchapter B, Section 2260.052 of the Texas Government Code shall be Robby DeWitt, Associate Director for Finance and Administration (979) 458-7300.
14. **PUBLIC DISCLOSURE**
  - (a) Bidder acknowledges that Texas A&M Forest Service is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this Agreement, as well as any other disclosure of information required by applicable Texas law.
  - (b) Upon Texas A&M Forest Service's written request, bidder will provide specified public information exchanged or created under this Agreement that is not otherwise excluded from disclosure under chapter 552, Texas Government Code, to Texas A&M Forest Service in a non-proprietary format acceptable to Texas A&M Forest Service. As used in this provision, "public information" has the meaning assigned Section 552.002, Texas Government Code, but only includes information to which Texas A&M Forest Service has a right of access.
  - (c) Bidder acknowledges that Texas A&M Forest Service may be required to post a copy of the fully executed Agreement on its internet website in compliance with Section 2261.253(a)(1), Texas Government Code.
15. **REHAB ACT, VEVRAA, SECTION 503**

This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

**ATTACHMENT A  
TEXAS A&M FOREST SERVICE  
PURCHASE ORDER  
TERMS AND CONDITIONS**

16. **Conflict of Interest.** By executing this Agreement, Contractor and each person signing on behalf of Contractor certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, that to the best of their knowledge and belief, no member of The A&M System or The A&M System Board of Regents, nor any employee, or person, whose salary is payable in whole or in part by The A&M System, has direct or indirect financial interest in the award of this Agreement, or in the services to which this Agreement relates, or in any of the profits, real or potential, thereof.
17. **Prohibition on Contracts with Companies Boycotting Israel.** Prohibition on Contracts with Companies Boycotting Israel. To the extent that Texas Government Code, Chapter 2270 applies to this Agreement, PROVIDER certifies that (a) it does not currently boycott Israel; and (b) it will not boycott Israel during the term of this Agreement. PROVIDER acknowledges this Agreement may be terminated and payment withheld if this certification is inaccurate.
18. **Certification Regarding Business with Certain Countries and Organizations.** Pursuant to Subchapter F, Chapter 2252, Texas Government Code, Contractor certifies it is not engaged in business with Iran, Sudan, or a foreign terrorist organization. Contractor acknowledges this Agreement may be terminated if this certification is inaccurate.
19. **Prohibition on Contracts Related to Persons Involved in Human Trafficking.** Under Section 2155.0061, Government Code, the Contractor certifies that the individual or business entity named in this Agreement is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.
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