

VENDOR

PURCHASE ORDER
TEXAS A&M FOREST SERVICE
PURCHASING DEPARTMENT

Order Date
08/05/2020

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200 Technology Way, Suite 1120, College Station, TX 77845-3424; Phone 979-458-7380, FAX 979-458-7386

Purchase Order No.	(Include this number on all correspondence and packages)
P000438	

VENDOR GUARANTEES
MERCHANDISE DELIVERED ON
THIS ORDER WILL MEET OR
EXCEED SPECIFICATIONS IN
THE BID INVITATION.

INVOICE TO:
TEXAS A&M FOREST SERVICE FIAD--EMPLOYEE DEVELOPMENT 200 TECHNOLOGY WAY, SUITE 1120 COLLEGE STATION TX 77845-3424
SHIP TO:
TEXAS A&M FOREST SERVICE FIAD--EMPLOYEE DEVELOPMENT 200 TECHNOLOGY WAY, SUITE 1120 COLLEGE STATION TX 77845-3424

VENDOR
10431779901 HARVARD BUSINESS SCHOOL PUBLISHING CORPORATION 20 GUEST ST STE 700 BRIGHTON, MA 02135-2040

ALL TERMS AND
CONDITIONS SET
FORTH IN OUR BID
INVITATION BECOME
A PART OF THIS
ORDER.

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M FOREST SERVICE PURCHASING DEPARTMENT **PRIOR** TO SHIPPING.

PLEASE NOTE: IF YOUR INVOICE IS NOT ADDRESSED AS INSTRUCTED PAYMENT WILL BE DELAYED.

Item	Description	Quantity	UOM	Unit Price	Ext Price
1	USER REF: 000000-SLN Harvard ManageMentor v12 (18 Modules) ***** NET 30 ***** NOTE TO VENDOR: "SHIP TO" AND "INVOICE TO" ADDRESSES MAY DIFFER. FAILURE TO SUBMIT INVOICE TO PROPER ADDRESS MAY RESULT IN DELAYED PAYMENT. EXEMPT PURCHASE - TEXAS A&M FOREST SERVICE PURCHASING PROCEDURES, SECTION 6 (EXEMPT PURCHASES). EXEMPTION: DIRECT PUBLICATIONS/LICENSES VENDOR QUOTE: 08/04/2020 VENDOR REF: MARY GAUTREAUX	1	LOT	8,945.000	8,945.00
				TOTAL	8,945.00

DCT

Texas A&M Forest Service cannot accept collect freight shipments.

FOB: DESTINATION FRT INCLUDED

Terms:

FAILURE TO DELIVER - If the vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies elsewhere, and charge the increase in price and cost of handling, if any, to the vendor. No substitutions nor cancellations permitted without prior approval of Purchasing Department.

IN ACCORDANCE WITH YOUR BID, SUPPLIES/EQUIPMENT MUST BE PLACED IN THE DEPARTMENT RECEIVING ROOM BY

The State of Texas is exempt from all Federal Excise Taxes.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309 (4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

The Terms and Conditions of the State of Texas shall prevail.

THIS ORDER IS NOT VALID UNLESS SIGNED BY THE PURCHASING AGENT

Danilee Toler
 PURCHASING AGENT FOR
TEXAS A&M FOREST SERVICE



FOURTH AMENDMENT

THIS FOURTH AMENDMENT TO LICENSE AGREEMENT ("Amendment") effective as of August 4, 2020 ("Effective Date") by and between Harvard Business School Publishing Corporation ("HBSP") and Texas A&M Forest Service ("Licensee").

RECITALS

This Amendment modifies the License Agreement by and between HBSP and Licensee effective May 31, 2017 ("Agreement").

A. AMENDMENT TO AGREEMENT.

- I. As of the Effective Date, the billing table on Schedule A of the Agreement is hereby deleted in its entirety and replaced with the following:

Start Date August 4, 2020

License Terms: 1 Year Pre-Paid

End Date August 3, 2021

HBSP Offering	Users	Year1
Harvard ManageMentor® v12 (18 Modules)	25	\$9,939
Government Discount		(\$994)
Total Contract Value (USD)		\$8,945

*Sale may be subject to sales-based tax, where applicable.
All payments are due in full within 30 days of receipt of invoice*


B. EFFECT OF AMENDMENT

- I. This Amendment extends the term of the Agreement to August 3, 2021.
- II. Except as amended herein, the Agreement shall continue in full force and effect.

SIGNATURES ON NEXT PAGE



IN WITNESS THEREOF, the Parties have each caused the Amendment to be signed and delivered by its duly authorized representative.

<i>Texas A&M Forest Service</i>		<i>Harvard Business School Publishing</i>	
<i>Signed:</i>	<u><i>Robby DeWitt</i></u>	<i>Signed:</i>	<u> <i>Nick Clayton</i></u>
<i>Name:</i>	<u><i>Robby DeWitt</i></u>	<i>Name:</i>	<u>Nick Clayton</u>
<i>Title:</i>	<u>Associate Director For Finance And Administration</u>	<i>Title:</i>	<u>Vice President, Global Sales</u>
<i>Date:</i>	<u>08/03/20</u>	<i>Date:</i>	<u>8/4/2020</u>
<i>HBSP Relationship Manager: Mary Gautreaux Collins</i>			



Billing Information

Do you require a Purchase Order for invoicing of this Agreement. ☒

If submitting a PO, please make sure the following information appears on the document:

- **Supplier Information**
 - Harvard Business School Publishing Corporation
20 Guest Street, Suite 700
Brighton, MA 02135 USA
- **Bill-to contact and address**
- **Payment terms match the related Agreement or Statement of Work (SOW)**
- **Value of the PO matches invoicing amount on the related Agreement or Statement of Work (SOW)**
- **Special invoicing instructions**

Please submit electronic PO to elcontracts@harvardbusiness.org.

Accounts Payable / Invoice Submission

Company Name:

Contact Name:

Address 1:

Address 2

E-mail:

City, State, Zip

Primary Contact / Shipping Requirements (if different than above, otherwise type NA)

Contact Name:

Address 1:

Address 2

E-mail:



**Harvard
Business
Publishing**

City, State, Zip

A/P Special Billing Instructions (if applicable)

External A/P System Web Address: Web Address:
(examples: Ariba, Tungsten)

Internal A/P System Web Address: