

## **AGENCY RULE**

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### **31.08.01.F1 Emeritus Status**

*Approved March 29, 2017*

*Revised May 23, 2018*

*Next Scheduled Review May 23, 2023*

#### **1. RULE STATEMENT**

Texas A&M Forest Service (TFS) will adhere to all requirements in The Texas A&M University System (System) Regulation 31.08.01, *Granting of Emeritus Status to Faculty and Staff*.

#### **2. REASON FOR RULE**

This rule is required by System Regulation 31.08.01, *Granting of Emeritus Status to Faculty and Staff*.

#### **3. PROCEDURES AND RESPONSIBILITIES**

##### **3.1 GENERAL**

##### **3.1.1 Eligibility**

Only individuals with the title of Director can be nominated for emeritus status. They must have made significant contributions to TFS through long and distinguished service. They must have served TFS for at least (10) years or more, and be in good standing when they retire. They must have conducted themselves in a manner consistent with the code of ethical conduct found in System Policy *07.01, Ethics*, throughout their employment.

3.1.2 The emeritus designation will be added to the position of an individual upon retirement.

3.1.3 Individuals who have been granted emeritus status may be reappointed for service after retirement in accordance with state law and system policies and regulations. The payroll title for such appointments will be appropriate to the service performed and will not include the emeritus designation.

#### **4. SELECTION PROCEDURE**

##### **4.1 RECOMMENDATIONS**

4.1.1 Recommendations for emeritus status may be submitted at any time during the calendar year. They must include a narrative statement detailing the

candidates' career history at TFS, professional accomplishments, committee memberships, leadership roles, personal accomplishments including any recognitions from outside TFS of noteworthy contributions to the applicants' professional field.

- 4.1.2 The Associate Director for Finance and Administration will review submissions, verify eligibility and submit recommendations through the appropriate System administrators to the Board of Regents for approval.

## **5. PRIVILEGES AND RESPONSIBILITIES**

- 5.1 An individual granted emeritus status may, in addition to the benefits and privileges of all retired TFS employees:

- 5.1.1 Be invited to agency functions, meetings or events.

- 5.1.2 Be asked to represent TFS at state or national meetings or events.

## **6. RELATED STATUES, POLICIES AND REQUIREMENTS**

System Policy, 31.07, [\*Retirement\*](#)

System Policy, 31.08, [\*Emeritus\*](#)

System Regulation, 31.07.01, [\*Retirement and Employment After Retirement\*](#)

System Regulation, 31.08.01, [\*Granting of Emeritus Status to Faculty and Staff\*](#)

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